

BMU/IQAC/2023/001

 Date: 20<sup>th</sup> October 2023

**12<sup>th</sup> Meeting of BMU Internal Quality Assurance Cell (IQAC)**
**Minutes of Meeting (MOM)**

1. 12<sup>th</sup> Meeting of the IQAC was held on Friday, 20<sup>th</sup> October 2023 at 3:00 PM at the IQAC office, Ground Floor, Gateway Building (Block – B), BMU Campus, 67<sup>th</sup> KM milestone, NII-8, Sidhrawali, Gurugram, Haryana – 122413.

2. The following members were invited (*constitution members of IQAC notified by Ref. No: BMU/RO/2022/924 on 1<sup>st</sup> October 2022*) in the meeting:

3.

| SN | Constitution                   | Name                   | Designation                                    | Membership  |
|----|--------------------------------|------------------------|--|-------------|
| 1  | Head of Institution            | Dr Shyam Menon         | Vice Chancellor                                | Chairperson |
| 2  | Senior Administrative Officers | Dr Jaskiran Arora      | Professor and Dean, SOM & Education Quality    | Member      |
| 3  |                                | Abhay Sharma           | Registrar                                      | Member      |
| 4  |                                | Col. Mohit Bawa        | Dean Student Welfare & Administration          | Member      |
| 5  |                                | Santanil Dasgupta      | Director-CGDC                                  | Member      |
| 6  |                                | Ms. Suneet Soni        | Controller of Examinations                     | Member      |
| 7  | Teachers                       | Dr Kavita Chawla       | Assistant Professor, SOL                       | Member      |
| 8  |                                | Dr Amrisha Pandey      | Assistant Professor, SOL                       | Member      |
| 9  |                                | Dr Chhayabrita Maji    | Associate Professor, SOET                      | Member      |
| 10 |                                | Dr Ashok Suhag         | Associate Professor, SOET                      | Member      |
| 11 |                                | Dr Atul Mishra         | Assistant Professor, SOET                      | Member      |
| 12 |                                | Dr Nandita Choudhary   | Professor of Practice, SOET                    | Member      |
| 13 |                                | Dr Richa Mishra        | Associate Professor, SOM                       | Member      |
| 14 |                                | Dr Sangita Dutta Gupta | Associate Professor, SOM                       | Member      |
| 15 |                                | Dr Sucheta Sardar      | Assistant Professor, SOM                       | Member      |
| 16 | Member from the Management     | Ms Shuchika Vinayak    | Assistant Director, Admission                  | Member      |
| 17 |                                | Ms Anita Gupta         | Principal, Raman Munjal Vidya Mandir, Gurugram | Member      |



|    |                                     |                                  |   |                  |
|----|-------------------------------------|----------------------------------|---|------------------|
| 18 | Nominees from local                 | Mr Utkarsh Singh                 | Alumni, BMU-CSE (2014-18)                               | Member           |
| 19 | society, students,                  | Ms Rubal Rathi                   | Ph.D. student, SOM                                      | Member           |
| 20 | Alumni                              | Mr Rajat Mathur                  | Managing Director, Morgan Society                       |                  |
| 21 | Nominee from Employers/stakeholders | Ms. Vaijyanthi Srinivasaraghavan | Associate Partner, IBM Global Services India, Bangalore | Member           |
| 22 | Director- IQAC                      | Dr Rik Paul                      | Associate Professor- SOM                                | Member Secretary |

4. The meeting commenced with a welcome note by the chairperson of the IQAC. The quorum of the meeting was confirmed in the meeting. The agenda was taken for discussion.
- 4.1 Minutes of meeting of last meeting was confirmed.
- 4.2 The members of the IQAC were appraised of the preparatory work for the ongoing academic year of 2023-24 and preparedness for NAAC process.
- 4.3 The members were appraised of the ongoing Ranking and Accreditation Initiatives (annexure 1).
- 4.4 The IQAC members reviewed the criteria wise Qualitative Metrics towards preparedness for the coming NAAC peer team visit and were satisfactory on the progress of the work towards the quality of education.
- 4.5 Campus readiness initiatives were discussed in detail including the experience centre, pre function area, workshops, incubation centre, student hangout areas etc.
- 4.6 IQAC proposed a Mock Peer Team Visit with external experts to review the presentations by respective department heads.
- 4.7 The third-party Academic Study Report on NPS and CSAT scores were presented and causes of concerns were discussed (presentation attached as annexure 2).
- 4.8 The members of IQAC were appraised of the OBE workshops being conducted and the wilful participation of all faculty members of BMU.
- 4.9 The idea of creation of a Data Base Management System was discussed and the quorum agreed to it.
- 4.10 IQAC presented the BMU Research Constellation series created in association with Team Library.
- 4.11 The meeting was adjourned with vote of thanks by the Chair.



**Director IQAC**

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CC to: IQAC constitution

PS to VC for information and records

Attendance of the attendee:

| SN | Constitution                   | Name                   | Membership          |
|----|--------------------------------|------------------------|---------------------|
| 1  | Head of Institution            | Dr Shyam Menon         | Chairperson         |
| 2  | Senior Administrative Officers | Dr Jaskiran Arora      | Member              |
| 4  |                                | Col. Mohit Bawa        | Member              |
| 5  |                                | Santanil Dasgupta      | Member              |
| 6  |                                | Ms. Suneet Soni        | Member              |
| 7  |                                | Dr Kavita Chawla       | Member              |
| 10 | Teachers                       | Dr Ashok Suhag         | Member              |
| 11 |                                | Dr Atul Mishra         | Member              |
| 12 |                                | Dr Nandita Choudhary   | Member              |
| 13 |                                | Dr Richa Mishra        | Member              |
| 14 |                                | Dr Sangita Dutta Gupta | Member              |
| 15 |                                | Dr Sucheta Sardar      | Member              |
| 16 | Member from the Management     | Ms Shuchika Vinayak    | Member              |
| 18 |                                | Mr Utkarsh Singh       | Member              |
| 19 |                                | Ms Rubal Rathi         | Member              |
| 22 | Director- IQAC                 | Dr Rik Paul            | Member<br>Secretary |

